

# Greater Hudson Valley Multiple Listing Service

<b>MUL</b> MULTI-FAMILY (2-4 UNITS) 5+ UNITS = COMMERCIAL	<b>Instructions:</b> <b>Bolded Field Names</b> denote required information that must be provided. The MLS computer system will not accept listings with missing required information.	#ML NUMBER (System Assigned) _____
-----------------------------------------------------------------	---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	---------------------------------------

(Select 1) <b>CNTY</b> COUNTY <input type="checkbox"/> DUTCHS <input type="checkbox"/> RCKLND <input type="checkbox"/> ORANGE <input type="checkbox"/> SULIVN <input type="checkbox"/> OTHER <input type="checkbox"/> ULSTER	<b>TAX#</b> TAX ID # (Req'd if unless CNTY = OTHER & YRBTD not TOBEBLT) _____	_____
------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	----------------------------------------------------------------------------------	-------

<b>AREA</b> _____ LOCATION Req'd ONLY if CNTY=RCKLND	<b>PO</b> _____ POST OFFICE (Not req'd if CNTY=OTHER)	<b>ZIP</b> _____ ZIP CODE
---------------------------------------------------------	----------------------------------------------------------	------------------------------

<b>ST#</b> _____ STREET NUMBER	<b>SD</b> _____ STREET DIRECTIONAL	<b>ST</b> _____ STREET NAME	<b>SDESG</b> _____ STREET DESIGNATOR
-----------------------------------	---------------------------------------	--------------------------------	-----------------------------------------

<b>SECT</b> _____ SECTION (Req'd unless CNTY=OTHER & YRBTD NOT TOBEBLT)	<b>BLK</b> _____ BLOCK (Req'd unless CNTY=OTHER & YRBTD NOT TOBEBLT)	<b>LOT</b> _____ LOT (Req'd unless CNTY=OTHER & YRBTD NOT TOBEBLT)	<b>SUFFIX</b> _____	<b>LP</b> \$ _____, LIST PRICE
----------------------------------------------------------------------------	-------------------------------------------------------------------------	-----------------------------------------------------------------------	---------------------	-----------------------------------

<b>ACRE</b> _____ ACRES	<b>RDFR</b> _____ ROAD FRONTAGE (Either RDFR & DEP OR ACRE must be entered)	<b>DEP</b> _____ DEPTH
----------------------------	-----------------------------------------------------------------------------------	---------------------------

<b>XST</b> _____ CROSS STREET	<b>ST.TYPE</b> STREET TYPE (Select 1) <input type="checkbox"/> MAINT <input type="checkbox"/> PRIVATE <input type="checkbox"/> PUBLIC	<b>ST.SURF</b> STREET SURFACE (Select 1) <input type="checkbox"/> DIRT <input type="checkbox"/> GRAVEL <input type="checkbox"/> PAVED
----------------------------------	------------------------------------------------------------------------------------------------------------------------------------------	------------------------------------------------------------------------------------------------------------------------------------------

<b>ZND</b> _____ ZONED (See Table)	<b>IRR</b> _____ IRREGULAR LOT Y/N	<b>WTRA</b> _____ WATER ACCESS Y/N	WTRA DESCRIPTION (Req'd if WTRA=Y, Select up to 2) <input type="checkbox"/> LAKEAC <input type="checkbox"/> PONDFR <input type="checkbox"/> STREAM <input type="checkbox"/> LAKEFR <input type="checkbox"/> RIVRAC <input type="checkbox"/> PONDAC <input type="checkbox"/> RIVRFR	<b>#UNITS</b> _____ 2-4
---------------------------------------	---------------------------------------	---------------------------------------	---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	----------------------------

<b>LDESC</b> LOT DESCRIPTION (Select up to 6) <input type="checkbox"/> ADDLAND <input type="checkbox"/> EASMNT <input type="checkbox"/> HILY <input type="checkbox"/> NPTRAN <input type="checkbox"/> PTWOOD <input type="checkbox"/> SVIEW <input type="checkbox"/> CORNER <input type="checkbox"/> FENCED <input type="checkbox"/> HORSES <input type="checkbox"/> PRIVATE <input type="checkbox"/> RESTRCT <input type="checkbox"/> WOODED <input type="checkbox"/> CULDSAC <input type="checkbox"/> HDSTRCT <input type="checkbox"/> LEVEL <input type="checkbox"/> PSUBDIV <input type="checkbox"/> SBWALL <input type="checkbox"/> WVIEW
---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

<b>SCH</b> _____ SCHOOL DISTRICT (See table, not req'd if CNTY=OTHER)	<b>HI</b> _____ SENIOR HIGH SCHOOL (See table, not req'd if CNTY=OTHER)	<b>JR/MDL</b> _____ JUNIOR/MIDDLE SCHOOL (See table, not req'd if CNTY=OTHER)
--------------------------------------------------------------------------	----------------------------------------------------------------------------	----------------------------------------------------------------------------------

<b>ELM</b> _____ ELEMENTARY SCHOOL (See table, not req'd if CNTY=OTHER)
----------------------------------------------------------------------------

### APARTMENT INFORMATION

(NOTE: Apt 3 - Indicated fields are Req'd for Apt 3, if #UNIT=3; Apt 4 - Indicated fields are Req'd for Apt 3 & 4, if #UNIT=4)

APT	FLR	#BD	#BA / LA	#RM	L Y/N (LEASED)	RENT	OCC	APARTMENT FEATURES (AF) (Select Up to 5)	APPLIANCES (APP) (Select Up to 5)	SQFT
1							<input type="checkbox"/> OWN <input type="checkbox"/> TEN <input type="checkbox"/> VAC	<input type="checkbox"/> CARP <input type="checkbox"/> DIN <input type="checkbox"/> HAND <input type="checkbox"/> LIV <input type="checkbox"/> OFF <input type="checkbox"/> DECK <input type="checkbox"/> FAM <input type="checkbox"/> KIT <input type="checkbox"/> MBA <input type="checkbox"/> PRCH <input type="checkbox"/> DEN <input type="checkbox"/> FPLC <input type="checkbox"/> LDRY <input type="checkbox"/> MBD <input type="checkbox"/> SRMK	<input type="checkbox"/> DR-DRYER <input type="checkbox"/> OR-OVEN/RNG <input type="checkbox"/> DW-DSHWSHR <input type="checkbox"/> RF-REFRIG <input type="checkbox"/> MW-MICROWAVE <input type="checkbox"/> WS-WASHER	
2							<input type="checkbox"/> OWN <input type="checkbox"/> TEN <input type="checkbox"/> VAC	<input type="checkbox"/> CARP <input type="checkbox"/> DIN <input type="checkbox"/> HAND <input type="checkbox"/> LIV <input type="checkbox"/> OFF <input type="checkbox"/> DECK <input type="checkbox"/> FAM <input type="checkbox"/> KIT <input type="checkbox"/> MBA <input type="checkbox"/> PRCH <input type="checkbox"/> DEN <input type="checkbox"/> FPLC <input type="checkbox"/> LDRY <input type="checkbox"/> MBD <input type="checkbox"/> SRMK	<input type="checkbox"/> DR-DRYER <input type="checkbox"/> OR-OVEN/RNG <input type="checkbox"/> DW-DSHWSHR <input type="checkbox"/> RF-REFRIG <input type="checkbox"/> MW-MICROWAVE <input type="checkbox"/> WS-WASHER	
3							<input type="checkbox"/> OWN <input type="checkbox"/> TEN <input type="checkbox"/> VAC	<input type="checkbox"/> CARP <input type="checkbox"/> DIN <input type="checkbox"/> HAND <input type="checkbox"/> LIV <input type="checkbox"/> OFF <input type="checkbox"/> DECK <input type="checkbox"/> FAM <input type="checkbox"/> KIT <input type="checkbox"/> MBA <input type="checkbox"/> PRCH <input type="checkbox"/> DEN <input type="checkbox"/> FPLC <input type="checkbox"/> LDRY <input type="checkbox"/> MBD <input type="checkbox"/> SRMK	<input type="checkbox"/> DR-DRYER <input type="checkbox"/> OR-OVEN/RNG <input type="checkbox"/> DW-DSHWSHR <input type="checkbox"/> RF-REFRIG <input type="checkbox"/> MW-MICROWAVE <input type="checkbox"/> WS-WASHER	
4							<input type="checkbox"/> OWN <input type="checkbox"/> TEN <input type="checkbox"/> VAC	<input type="checkbox"/> CARP <input type="checkbox"/> DIN <input type="checkbox"/> HAND <input type="checkbox"/> LIV <input type="checkbox"/> OFF <input type="checkbox"/> DECK <input type="checkbox"/> FAM <input type="checkbox"/> KIT <input type="checkbox"/> MBA <input type="checkbox"/> PRCH <input type="checkbox"/> DEN <input type="checkbox"/> FPLC <input type="checkbox"/> LDRY <input type="checkbox"/> MBD <input type="checkbox"/> SRMK	<input type="checkbox"/> DR-DRYER <input type="checkbox"/> OR-OVEN/RNG <input type="checkbox"/> DW-DSHWSHR <input type="checkbox"/> RF-REFRIG <input type="checkbox"/> MW-MICROWAVE <input type="checkbox"/> WS-WASHER	

### GENERAL INFORMATION

<b>TYPE</b> (Select up to 2) <input type="checkbox"/> DETACH <input type="checkbox"/> ROWDWEL <input type="checkbox"/> DUPLEX <input type="checkbox"/> TRIPLEX <input type="checkbox"/> FLATS <input type="checkbox"/> SRMK	<b>APPEAR</b> (Select 1) APPEARANCE <input type="checkbox"/> FAIR <input type="checkbox"/> GOOD <input type="checkbox"/> POOR <input type="checkbox"/> VG	<b>YRBLT / YRBTD</b> DESCRIPTION (Select 1) _____ YEAR BUILT <input type="checkbox"/> ACTUAL <input type="checkbox"/> NEW <input type="checkbox"/> UNDCNST <input type="checkbox"/> ESTIMTD <input type="checkbox"/> TOBEBLT NOTE: If UNDCNST selected, TAX# is req'd but ASMT\$, TAX\$ and TAXRPT are not req'd. If TOBEBLT selected, TAX#, ASMT\$, TAX\$ & TAXRPT are not req'd.	<b>YRREN</b> _____ YEAR RENOVATED	<b>TOTRMS</b> SYSTEM GENERATED <b>LXLX</b> TOTAL ROOMS
--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	--------------------------------------------------------------------------------------------------------------------------------------------------------------------	------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	--------------------------------------	-----------------------------------------------------------------

<b>CONST</b> CONSTRUCTION (Select up to 2) <input type="checkbox"/> BLOCK <input type="checkbox"/> MODULAR <input type="checkbox"/> BRICK <input type="checkbox"/> STONE <input type="checkbox"/> FRAME <input type="checkbox"/> SRMK <input type="checkbox"/> LOG	<b>SIDE</b> SIDING (Select up to 2) <input type="checkbox"/> ALUM <input type="checkbox"/> BRICK <input type="checkbox"/> SHAKE <input type="checkbox"/> TIII <input type="checkbox"/> SRMK <input type="checkbox"/> ASBES <input type="checkbox"/> CEDAR <input type="checkbox"/> STONE <input type="checkbox"/> VINYL <input type="checkbox"/> BLOCK <input type="checkbox"/> CLAPBD <input type="checkbox"/> STUCCO <input type="checkbox"/> WOOD	<b>TOTAL.BDS</b> SYSTEM GENERATED <b>LXLX</b> # BEDROOMS	<b>ATTIC</b> (Select up to 2) <input type="checkbox"/> DORMER <input type="checkbox"/> FULL <input type="checkbox"/> SCUTTLE <input type="checkbox"/> WALKUP <input type="checkbox"/> FAN <input type="checkbox"/> PARTFIN <input type="checkbox"/> STAIRS <input type="checkbox"/> NONE <input type="checkbox"/> FINISH <input type="checkbox"/> PARTIAL <input type="checkbox"/> UNFNSHD <input type="checkbox"/> SRMK
--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-------------------------------------------------------------------	-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

<b>BSMT</b> BASEMENT Y/N _____	<b>BSMTD</b> BASEMENT DESCRIPTION (Select up to 2) <input type="checkbox"/> CRAWL <input type="checkbox"/> PARTFIN <input type="checkbox"/> UNFNSHD <input type="checkbox"/> FINISH <input type="checkbox"/> PARTIAL <input type="checkbox"/> WALKOUT <input type="checkbox"/> FULL <input type="checkbox"/> SLAB <input type="checkbox"/> SRMK	<b>GARDES</b> GARAGE DESCRIPTION (Select up to 2) <input type="checkbox"/> ATTACH <input type="checkbox"/> DETACH <input type="checkbox"/> HEATED <input type="checkbox"/> UNDER <input type="checkbox"/> SRMK <input type="checkbox"/> CARPORT <input type="checkbox"/> GARAGE <input type="checkbox"/> LOT <input type="checkbox"/> NONE	<b>#C.GAR</b> # CAR GARAGE # _____	<b>#PKSP</b> # PARKING SPACES _____
-----------------------------------	----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	---------------------------------------	----------------------------------------

<b>FEAT</b> FEATURES (Select up to 10) <input type="checkbox"/> CABLE <input type="checkbox"/> FIRESC <input type="checkbox"/> HNDICP <input type="checkbox"/> MBA <input type="checkbox"/> POOLIN <input type="checkbox"/> SECSYS <input type="checkbox"/> THRMWX <input type="checkbox"/> WCRENT <input type="checkbox"/> COMLND <input type="checkbox"/> FPLACE <input type="checkbox"/> HWFLRX <input type="checkbox"/> POOLAG <input type="checkbox"/> SCRENX <input type="checkbox"/> STORMX <input type="checkbox"/> WCOWN	<b>DRIVE</b> DRIVEWAY (Select up to 2) <input type="checkbox"/> BLKTOP <input type="checkbox"/> COMMON <input type="checkbox"/> GRAVEL <input type="checkbox"/> SRMK <input type="checkbox"/> CIRCLE <input type="checkbox"/> CONCRET <input type="checkbox"/> PAVERS <input type="checkbox"/> CMSHRD <input type="checkbox"/> DIRT <input type="checkbox"/> NONE
-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

<b>STYLE</b> (Select 1) <input type="checkbox"/> 2STORY <input type="checkbox"/> COTTAGE <input type="checkbox"/> RANCH <input type="checkbox"/> TUDOR <input type="checkbox"/> BLVLHRNCH <input type="checkbox"/> FARMHOUSE <input type="checkbox"/> SEMIATTCHD <input type="checkbox"/> VICTORIAN <input type="checkbox"/> BUNGALOW <input type="checkbox"/> SPLANCH <input type="checkbox"/> SRMK <input type="checkbox"/> CAPECOD <input type="checkbox"/> MINIESTATE <input type="checkbox"/> SPLITLEVEL <input type="checkbox"/> COLONIAL <input type="checkbox"/> MOBILE W/PROP <input type="checkbox"/> TOWNHSE <input type="checkbox"/> CONTEMP <input type="checkbox"/> RAISRANCH <input type="checkbox"/> TRILEVEL	<b>SF.FIN</b> _____ APPROX. FINISHED ABOVE GRADE LIVING SQFT
-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	--------------------------------------------------------------------

Seller's Initials

Seller has verified the above information and warrants that it is accurate to the best of his (her) knowledge.

REM REMARKS (ENTER PROPERTY TYPE REMARKS HERE. ENTER SHOWING INFORMATION AND REMARKS FOR MEMBERS ONLY UNDER "MREM" (MEMBER REMARKS))

\*\* THESE REMARKS APPEAR ON PUBLIC WEB SITES.\*\* AGENT & OFFICE PROMOTIONAL INFORMATION PROHIBITED.

DIR DIRECTIONS

UTILITIES INFORMATION

HEAT HEAT (Select up to 2)
FUEL HEATING FUEL (Req'd if HEAT is not NONE; Select up to 2)
HWTR HOTWATER FUEL (Select up to 2)
HTZN HEAT ZONE (Req'd if HEAT is NOT NONE)
ELEC (Select 1)
WTR WATER (Select up to 2)
SWR SEWER (Select up to 2)
AC AIR CONDITIONING (Select up to 2)
#AC #AC UNITS
GAS.AVL GAS AVAILABLE
#HTUN # HEATING UNITS
#GSMTR # GAS METERS
#ELMTR #ELEC METERS
SPUTL SEPARATE UTILITIES (Select up to 6)

FINANCIAL INFORMATION

POSFIN POSSIBLE FINANCING (Select up to 2)
ASMT\$ \$ ASSESSED VALUE (Req'd if YRBTD not UNDCNST or TOBEHLT)
TAXES ANNUAL TAXES
INCL TAXES INCLUDE (UP TO 3) (S=SEWER,T=TRASH,W=WATER)
TAX.RPT TAX REPORT MM YY DATE (Req'd if YRBTD NOT UNDCNST or TOBEHLT)
EXEM Y/N TAX AMOUNT REFLECTS EXEMPTIONS?
WATER WATER EXPENSES
MAINT MAINTENANCE EXPENSES
SEWER SEWER EXPENSES
MGMT MANAGEMENT EXPENSES
INSUR INSURANCE EXPENSES
TRASH TRASH REMOVAL EXPENSES
FUELS FUEL EXPENSES
OTHER OTHER EXPENSES
EXP.RPT EXPENSE REPORT MM YY DATE
GOI GROSS OPER. INCOME
VAC.RATE VACANCY RATE
ADJ.GOI ADJUSTED GROSS OPER. INCOME
TOTEXP TOTAL COMBINED EXPENSES (SYSTEM CALCULATED)
NOI NET OPERATING INCOME

OFFICE INFORMATION

LA# LIST AGENT PUBLIC ID
LA LISTING AGENT NAME
AGPH AGENT PHONE
BKR# BROKER CODE
BKR BROKER NAME
BKRPH BROKER PHONE
OFFX AGENT'S OFC EXT
OFFCX OFFICE FAX #
ACCESS (Select up to 2)
APT APPT. REQ'D
APPTPH APPOINTMENT PHONE
APPTPH2 APPOINTMENT PHONE #2
LA#2 AGENT #2 PUBLIC ID
LA2 LISTING AGENT #2 NAME
AG2PH AGENT #2 PHONE
OFFX AGENT #2 OFC EXT
OWNER OWNER NAME
CONT CONTRACT TYPE
XCL EXCLUSIONS TO LISTING CONTRACT
PHOTO (Select 1)
SAC SUB AGENCY COMP. AMOUNT
LD LIST DATE
XD EXPIRATION DATE
BAC BUYER AGENCY COMP. AMOUNT
POSS POSSESSION (Select 1)
INTERNET

MREM MEMBERS ONLY REMARKS

TOUR

Seller has verified this information and warrants that it is accurate to the best of his (her) knowledge.